

TENNESSEE MEDICAL GROUP MANAGEMENT ASSOCIATION

Exhibitor Contract/Application

March 22-24, 2010

Marriott/Convention Center - Chattanooga, Tennessee

Name of Company: _____

Contact Name (person to whom all correspondence will be sent): _____

Mailing Address: _____

City, State, Zip: _____

Phone: (_____) _____ Email: _____

Representative #1 (for onsite badge): _____

Representative #1 Email address: _____

Representative #2 (for onsite badge): _____

Representative #2 Email address: _____

TMGMA Affiliate Member Number: _____

TMGMA By-Laws require all Corporate Sponsors and Exhibitors to be Affiliate Members. For an Affiliate Membership Application, please visit our website at www.tmgma.com or send an email to melissaowilson@comcast.net.

I hereby acknowledge that until accepted by TMGMA, this Contract shall constitute only an application to Sponsor TMGMA events, which may be accepted or declined by TMGMA at its sole discretion. I understand that I will be contacted to confirm acceptance of this contract. I understand that this contract DOES NOT entitle me or my company to use of the TMGMA or MGMA logo on any printed, digital, or written communication.

Authorized Signature

Date

FEES: **Early Bird** Exhibit registration is \$1000 if faxed, emailed or postmarked by January 31, 2010. After January 31, Exhibit registration is \$1150. This includes an 8' x10' booth, skirted tabletop, 2 chairs, waste basket, admission to all meals and the special event for **two** representatives. **Additional representatives will be \$150 each.** The exhibit area is carpeted and electrical service is included in your exhibit fees, but **MUST** be requested at least ONE WEEK prior to meeting.

EXHIBIT BOOTH ASSIGNMENTS: Booths will be assigned on a first-come, first-served basis. Priority will be given to event/program sponsors.

EXHIBIT SETUP AND HOURS: Exhibitor registration and set-up will be on Monday, March 22, 2010 beginning at 9:30 a.m. The conference will begin at 1:00 p.m. on that day, with the exhibit hall opening at 12:00 p.m. Tear-down will begin at 11:00 am. on Wednesday, March 24. Exhibitors will not be allowed to dismantle their booths prior to the Wednesday morning break. *This is extremely disruptive to other exhibitors and attendees – please make travel plans accordingly.*

DOOR PRIZES: Exhibitors are encouraged to donate door prizes. All giveaways will be announced during scheduled breaks and posted on a giveaway board in the exhibit hall.

CANCELLATION POLICY: Cancellations requests received in writing by March 5, 2010 will receive a refund of exhibit fees minus a \$25 processing fee. No refunds will be issued after March 5.

NOTE: Make checks payable to TMGMA, and submit with application to: Tennessee MGMA, P.O. Box 3392, Brentwood, TN 37024

Credit Card payments can be faxed with application to TMGMA at 615.662.8864.

Credit Card Type: ___ MasterCard ___ Visa ___ American Express

Expiration Date: _____ **CSS (Security Code):** _____

Cardholder Name: _____

Card Number: _____

Billing Address: _____

Signature: _____

If you have any questions regarding exhibit space, please contact Melissa at 615-579-6253 or melissaowilson@comcast.net